

LabSim

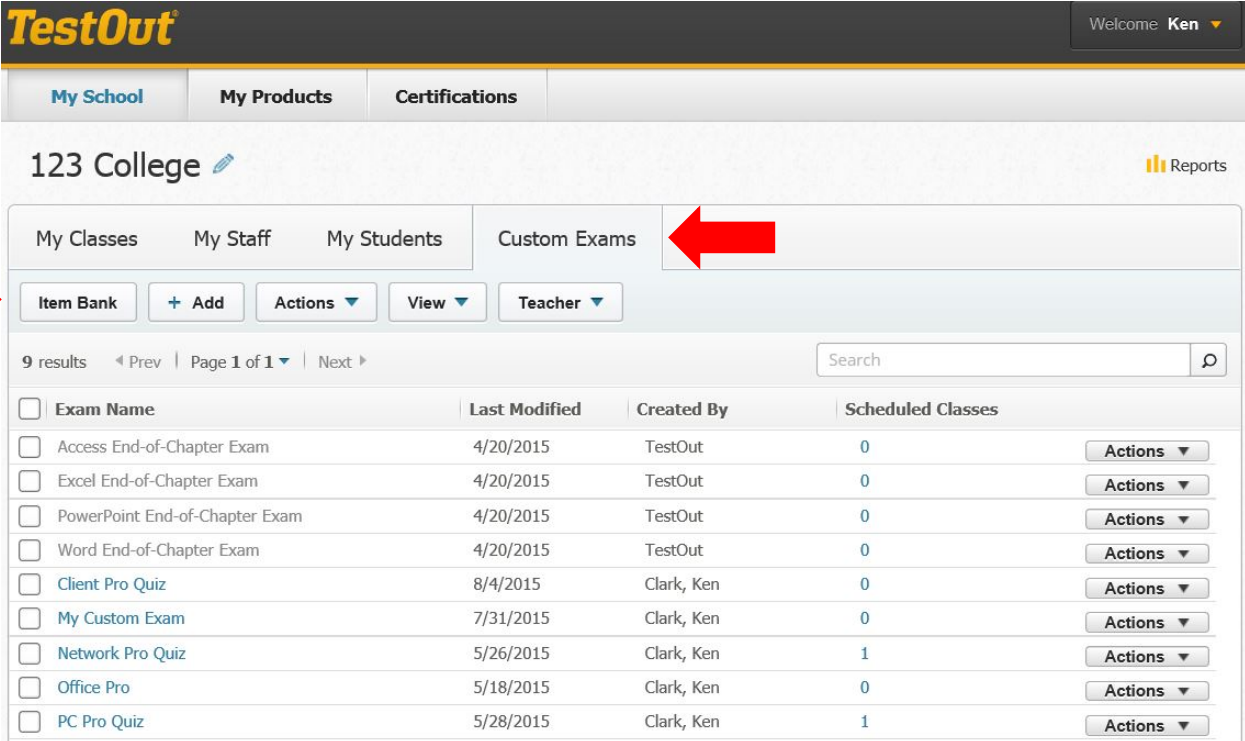
Creating Custom Exam Questions

TUTORIAL

Creating Custom Exam Questions

In addition to the questions provided with your particular LabSim product title, within LabSim teachers can now create (or author) Custom Exam questions. The process of doing so is very simple.

After logging into LabSim, from your LabSim Account Home (My Classes tab), select the “Custom Exams” tab, and then select the “Item Bank” button.



The screenshot shows the TestOut LabSim interface. At the top, there is a navigation bar with the TestOut logo and a user greeting "Welcome Ken". Below this is a secondary navigation bar with tabs for "My School", "My Products", and "Certifications". The main content area displays "123 College" and a "Reports" icon. A sub-navigation bar contains tabs for "My Classes", "My Staff", "My Students", and "Custom Exams". A red arrow points to the "Custom Exams" tab. Below this, there is a toolbar with buttons for "Item Bank", "+ Add", "Actions", "View", and "Teacher". A red arrow points to the "Item Bank" button. The main content area shows a table with 9 results, including columns for Exam Name, Last Modified, Created By, and Scheduled Classes. A search bar is located at the top right of the table area.

<input type="checkbox"/>	Exam Name	Last Modified	Created By	Scheduled Classes	Actions
<input type="checkbox"/>	Access End-of-Chapter Exam	4/20/2015	TestOut	0	Actions
<input type="checkbox"/>	Excel End-of-Chapter Exam	4/20/2015	TestOut	0	Actions
<input type="checkbox"/>	PowerPoint End-of-Chapter Exam	4/20/2015	TestOut	0	Actions
<input type="checkbox"/>	Word End-of-Chapter Exam	4/20/2015	TestOut	0	Actions
<input type="checkbox"/>	Client Pro Quiz	8/4/2015	Clark, Ken	0	Actions
<input type="checkbox"/>	My Custom Exam	7/31/2015	Clark, Ken	0	Actions
<input type="checkbox"/>	Network Pro Quiz	5/26/2015	Clark, Ken	1	Actions
<input type="checkbox"/>	Office Pro	5/18/2015	Clark, Ken	0	Actions
<input type="checkbox"/>	PC Pro Quiz	5/28/2015	Clark, Ken	1	Actions

The first step in creating a custom exam question is to navigate into the “Item Bank.” To do this select the “Item Bank” button. Within the resulting “My Custom Item Bank” create a Custom Item Pool by selecting the “Add” button (authored questions are grouped into created item pools).

The screenshot shows the TestOut user interface. At the top, the TestOut logo is on the left, and a user greeting 'Welcome Ken' is on the right. Below the logo are navigation tabs for 'My School', 'My Products', and 'Certifications'. The main content area is titled 'My Custom Item Bank', which is circled in red. Below the title, there is a '+ Add' button and an 'Actions' dropdown menu, both highlighted with a red arrow. To the right of these buttons is a 'Filter:' input field. Below the buttons is a table with the following columns: 'Item Pool Name', '# of Items', and '# of Linked Exams'. The table contains several rows of item pools, each with a checkbox on the left.

<input type="checkbox"/>	Item Pool Name	# of Items	# of Linked Exams
<input type="checkbox"/>	Cisco	2	0
<input type="checkbox"/>	Client Pro	1	1
<input type="checkbox"/>	Cody's Quiz	1	0
<input type="checkbox"/>	Jeff Dorsch's PC Pro Questions	1	0
<input type="checkbox"/>	Jeff's Security Pro Questions	1	0
<input type="checkbox"/>	Nabeel's CCNA Related Questions	1	0
<input type="checkbox"/>	Network Pro Questions	1	0
<input type="checkbox"/>	PC Pro Questions	1	1
<input type="checkbox"/>	Security Pro Questions	2	0
<input type="checkbox"/>	Zewdu Network Pro Questions	...	0

Spell out a name for your "Custom Item Pool." Optionally you may spell out a "Description" as well. Save the pool by selecting the "Save" button.

Custom Item Pool [X]

Properties

Custom Item Pool Name:

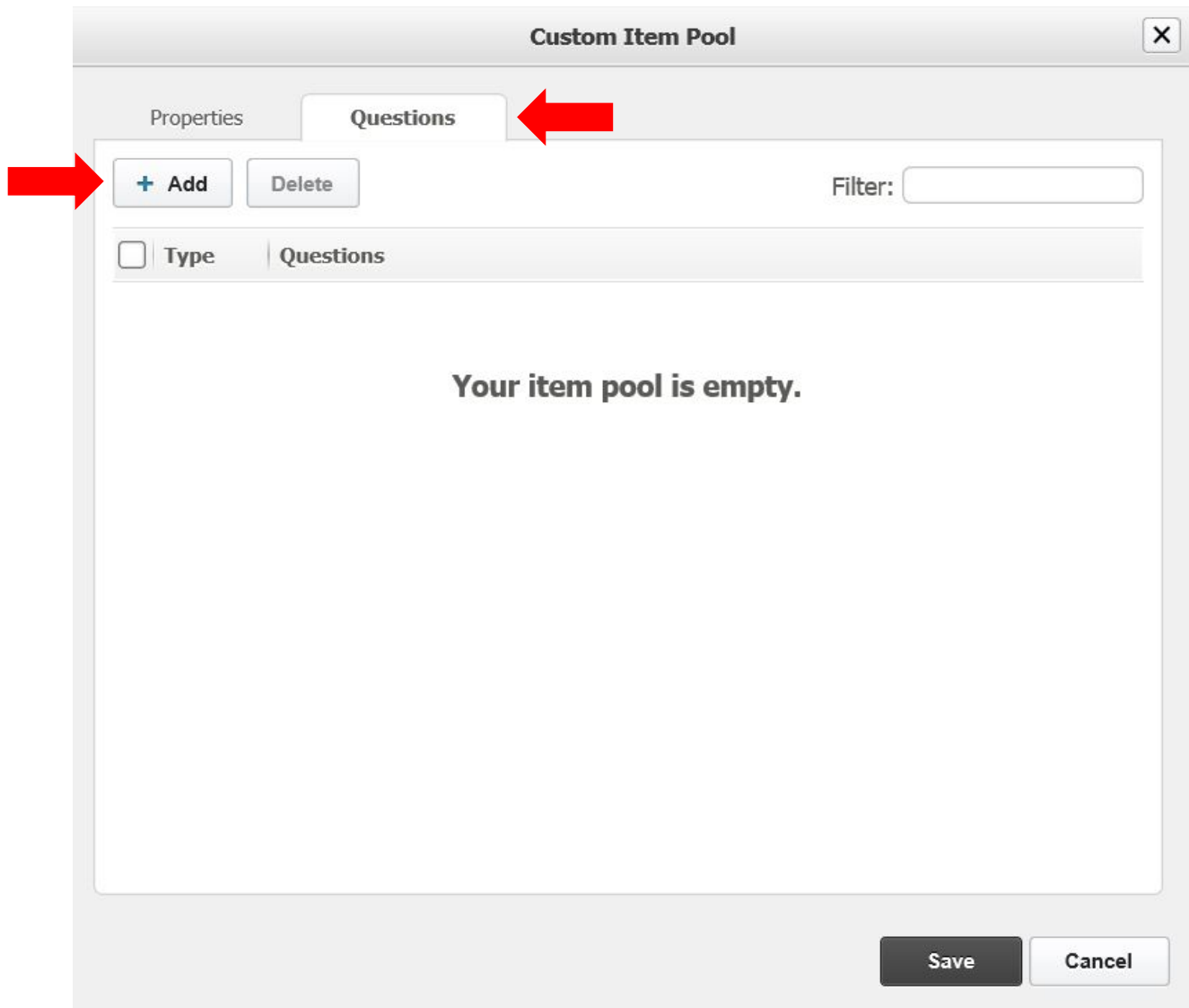
Ken's Computer Tech Questions

Description:

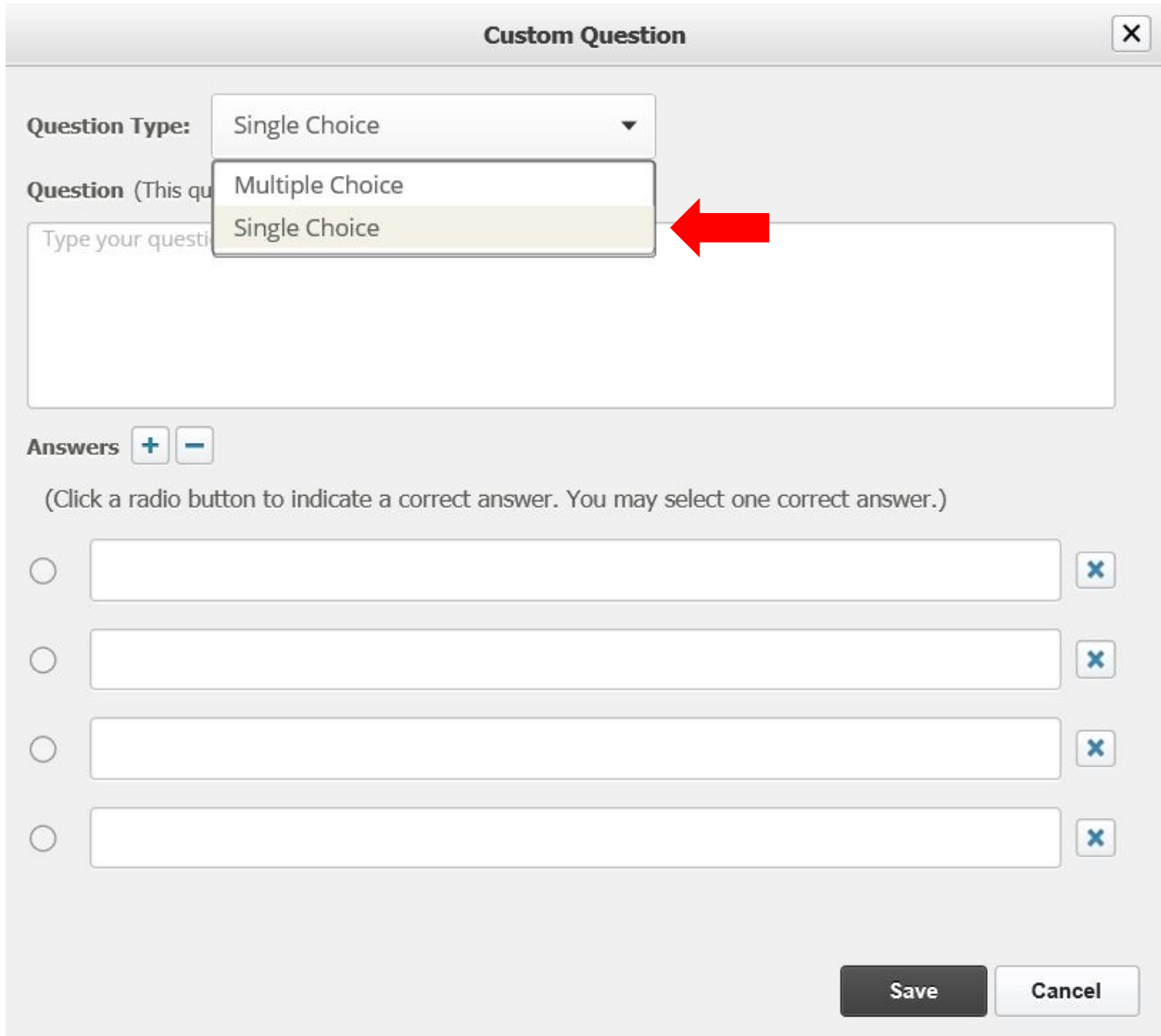
[Empty text area]

Save **Cancel**

To begin creating a question, first select the name of your pool (“Ken’s Computer Tech Questions”), then the “Questions” tab. Now select the “Add” button.



Questions can be defined as “Multiple Choice” or “Single Choice.” We’ll choose “Single Choice,” by selecting “Single Choice” from the dropdown menu (see Figure 5 below). Multiple Choice questions are created similarly. However, with Multiple Choice questions you may select multiple correct answers.



The image shows a 'Custom Question' dialog box with the following elements:

- Question Type:** A dropdown menu currently showing 'Single Choice'. A red arrow points to the 'Single Choice' option in the dropdown list.
- Question:** A text input field with the placeholder text 'Type your question here'.
- Answers:** A section with a '+' and '-' button, followed by the instruction: '(Click a radio button to indicate a correct answer. You may select one correct answer.)'. Below this are four radio buttons, each followed by a text input field and a blue 'X' delete button.
- Buttons:** 'Save' and 'Cancel' buttons at the bottom right.

Now spell out the question: *“What is my favorite computing device?”*

Now spell out various potentially correct answers to the question, denoting one as the correct answer by selecting the radio button to the left. By default there are four possible correct answer fields for you to define. To lessen this amount, select the minus (-) button. To increase this amount, select the plus (+) button.

After spelling out the question and answers, select the “Save” button to close the Custom Question dialog and return to the “Custom Item Pool” dialog box.

The image shows a 'Custom Question' dialog box with the following elements and annotations:

- Question Type:** A dropdown menu set to 'Single Choice'.
- Question:** A text field containing 'What is my favorite computing device?' with a red arrow pointing to it.
- Answers:** A section with a '+' and '-' button circled in red. Below it, a note says '(Click a radio button to indicate a correct answer. You may select one correct answer.)'
- Answer Options:** Four radio buttons are listed next to text boxes: 'Handheld', 'Tablet', 'Laptop', and 'Desktop'. Red arrows point to each radio button, and the 'Handheld' radio button is selected (filled).
- Buttons:** At the bottom right, there are 'Save' and 'Cancel' buttons. The 'Save' button is circled in red.

And finally, select the “Save” button to close the “Custom Item Pool” dialog box and return to the “My Custom Exam Item Bank” dialog.

